

**NOTICE OF MEETING
OF COMMISSIONERS COURT
OF WALLER COUNTY, TEXAS
WEDNESDAY, DECEMBER 19, 2018
9:00 A.M.**

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**,^{the} **19th day** of **December, 2018**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
4. Request by County Treasurer for approval of Payroll.
5. Request by County Engineer to approve the final plat of Spurr 4.494 on Joseph Rd.
6. Request to approve payment on the following:
 - (a) \$3,112.00 for Invoice # AH018443 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

CONSENT AGENDA cont.

- (b) \$35.00 for Invoice to Employees Retirement System of Texas from line item 125-411-562300 [County Organizational Dues].
 - (c) \$918,134.81 for Invoice #10841 to Sedalco, Inc. from line item 601-601-581000 [Bldg. Purch., Cons., or Improv.]
 - (d) \$82,963.12 for Invoice # 17 to Brinkley Sargent Wiginton Architects from line item 601-601-545405 [Professional Services Jail].
7. Request by County Auditor for approval and/or ratification of Accounts Payable.

EXTENSION OFFICE

8. Presentation by AgriLife and Cooperative Extension Agents on the 2018 results and efforts of the Waller County Office of Texas A & M AgriLife Extension (TAMU) and Cooperative Extension Program (PVAMU).

ECONOMIC DEVELOPMENT

9. Discuss and take action to approve Drainage Right-Of-Way Easement from WCF, LLC.
10. Discuss and take action to amend Tax Abatement Agreement with WCF, LLC.

506TH DISTRICT JUDGE

11. Discuss and take action to approve the Contract Indigent Defense attorneys for Waller County for Calendar year 2019, and authorize the County Judge to sign the contracts on behalf of the County.

COUNTY ENGINEER

12. Discuss and take action to approve the application for the replat of Restricted Reserve "A" and Lot 21, Block One, Reata Creek by Heritage Ranch, Inc., and authorize the Road and Bridge Department to issue a public notice in the Brookshire Times Tribune for three consecutive weeks, establishing a public hearing during the regular session of Commissioners' Court on January 16, 2019. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

COUNTY ENGINEER cont.

13. Discuss and take action to approve the application for the replat of Lot 152 of Peregrine Estates, Section II, by Maria Pabla Luna Martinez, and authorize the Road and Bridge Department to issue a public notice in the Brookshire Times Tribune for three consecutive weeks, establishing a public hearing during the regular session of Commissioners' Court on January 16, 2019. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

TREASURER

14. Discuss and take action to approve payment to Brown County Appraisal District for \$555.19 for Waller County School Land 2018 taxes from Available School Fund revenue.
15. Discuss and take action to approve the distribution of the balance of Available School Funds to the four school districts within Waller County in accordance with Texas Education Code.

FIRE MARSHAL

16. Discuss and take action to award Engineering/Architectural/Surveying Services.
17. Discuss and take action to adopt resolution designating an engineering service provider to complete application and project related engineering services for the General Land Office Community Development and Revitalization CDBG-Disaster Recovery (Harvey) funding.
18. Discuss and take action to adopt resolution designating an engineering service provider to complete application and project related engineering services for the Texas Department of Agriculture's 2019-2020 Texas Community Development Block Grant funding.

SHERIFF

19. Discuss and take action to approve Agreement with IHS Pharmacy for providing inmate pharmacy services to the Waller County Jail.

JUSTICE OF THE PEACE, PRECINCT 3

20. Discuss and take action to approve the following transfer from within the Justice of Peace, Precinct 3 Budget:

\$221.76 from 125-420-563000 [Training and Conference] to 125-420-581817 [Technology Enhancements].

SOLID WASTE

21. Discuss and take action to approve the following transfer from within the Solid Waste Budget:

\$400.00 from 125-527-544805 [Tire and Oil Disposal] to 125-527-581700 [Equipment].

AUDITOR

22. Spread upon the minutes the 2019 Annual Budget and the 2019 Salary Order for the Waller County Auditor and the Auditor's Assistants.
23. Discuss and take action to approve annual review of Fund Balance.
24. Discuss and take action to approve official documents and all monthly reports.
25. Discuss and take action to approve increase of Committed Fund Balance (Construction) from the current amount of \$6,000,000 to \$7,500,000.
26. Discuss and take action to amend the 2018 budget for Capital Projects Fund 601.

CONSTRUCTION MANAGER

27. Discuss and take action to approve contract with Alpha Testing for the Precinct 4 Annex Building project.

MISCELLANEOUS

28. Discuss and take action to approve request by Rob Leal to use the Community Center on a continued basis every Monday evening for AA meetings.

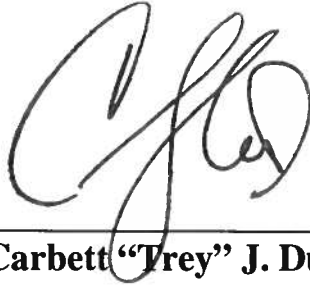
MISCELLANEOUS cont.

29. Discuss and take action to approve the re-appointment of Joe Garcia to the Gulf Coast Workforce Board for a two year term beginning January 1, 2019.
30. -Discuss and take action to create the Waller County Environmental Department.
31. Discuss and take action to amend Waller County Personnel Policy 2.03 and 4.03 to accommodate the newly created Environmental Department.
32. Discuss and take action to appoint an Environmental Designated Representative as the department head of the newly created Environmental Department.
33. Discuss and take action to approve line item transfers.
34. Discuss and take action to abandon easement dedicated by Ronald E. Holmes, Laura M. Holmes, Lawrence D. Osborn, Charles Richard Osborn, and Van Poorman.
35. Discuss and take action to transfer funds to line item 125-411-561301 [Willow Creek Farms].
36. Discuss and take action to approve payment to the Willow Creek Farms Municipal Utility District pursuant to the Transportation Development Agreement. Funds to be paid from line item 125-411-561301 [Willow Creek Farms].

EXECUTIVE SESSION

37. Deliberate the appointment of an Environmental Designated Representative pursuant to Government Code Section 551.074.
38. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
39. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING



**Carbett "Trey" J. Duhon III,
County Judge
Waller County, Texas**

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).